

Abstract Title Centered on the Page with a Mix of Upper Case and Lower Case Letters

Author One¹, Author Two¹, Author Three², ...
¹Affiliation One, ²Affiliation Two, ...

ContactAuthor@someplace.ext; Speaker@somplace.ext

This documentation will be a true abstract; that is, it should briefly describe in no more than 350 words (in the body text) what you propose to cover in your oral or poster presentation. Abstracts are limited to one page (including any figures, tables, photographs, etc., and acknowledgment).

Use this template for best results; specifically, use NO SPACING style. Font style for the entire abstract is Times New Roman.

The abstract should be on 8.25 x 11-inch paper using portrait orientation. You will need to customize your paper size. (This size is a compromise between A4 and U.S. paper sizes.)

Abstract title should be in 16-18 pt. font, using a mix of upper case and lower case letters, as needed. Do not use all capital letters; do not bold the title.

List all authors (ex. John Smith: not all upper case), with the name of the presenter/speaker underlined. Different co-author affiliations are indicated with superscripts, as described. Note: If all co-authors are from the same institution/affiliation, superscripts are unnecessary. Names should be listed with given name first, followed by family name.

List the email address for the contact author and/or for the speaker, if different.

Do not draw a line to separate title, author, and affiliation from body text.

SECTION TITLES IN ALL CAPS IN BOLD TYPE

Body text should be in 10-point font, block style (no indents), and single spaced, using JUSTIFIED paragraph alignment. Double-space between paragraphs. Margins all around should be standard 1-inch. Do not number your abstract pages.

Subsections in Italicized Bold Type

Any figures, graphs, tables, photographs, equations, and illustrations should be appropriately placed in the body text. Use Roman numerals (I, II, III, ...) for numbering tables. Use Arabic numbers (1, 2, ...) for numbering figures. NOTE: Figures, tables, etc. should fit on the page within page margins. Captions should be in 9-point size, not bold and not italicized. Captions should be LEFT ALIGNMENT.

Save your abstract as a Word document in *final* markup (*not in editing markup version*) at 100% (*not 75% or 110% or 150%, etc.*). Please submit your abstract in English.

REFERENCES

References are not required in this abbreviated format, but may be included. If included, they should follow proper reference format.

ACKNOWLEDGMENT

If needed, you may include a brief acknowledgment in this last section that will not be counted in the 350-maximum body text word count. Simply replace these instructions with your statement.